

Changes to RFP issued on October 1, 2019

Page 8 change

The submittal, as well as any reference materials presented, must be typed in English in at least 12-point font and must be on standard portrait 8 ½" by 11" size with no less than one-inch margins. Landscape orientation containing charts, spreadsheets, and oversize exhibits is permissible. Submittals are limited to **twenty-two (22)** pages or less including attachments and supportive information.

Page 12 changes

1. **All submittals must contain the following documents in this order to be considered:**
 - a. Entire submittal cannot exceed **twenty-two** pages
 - b. Title Page Including Entity, Contact Person (email, phone, address)
 - c. Executive Summary (no longer than 2 page)
 - d. Proposal Narrative
 - e. Budget and Budget Narrative (**no more than 4 pages**)
 - f. Three References Attesting to Relevant Experience with contact information