

**Western Arkansas Workforce Development Board Meeting  
River Park Events Building  
121 River Front Dr., Fort Smith, AR  
West Room – 1:00 P.M.  
Dec. 11, 2018**

**Call to Order:** Stacy Muntz called the meeting of the Western Arkansas Workforce Development Board to order at 1:00 pm.

**Roll Call:** The following members were present: Nanci Caillouet, John Craig, Debbie Faubus-Kendrick, Doug Kinslow, Michael Lejong, Stacy Muntz, Teresa Nichols, Kyrie Post, Bruce Sikes, Bill Stucky

The following members were present by *proxy*: Dana Byrum - *Elizabeth Reed*, Martha Holt - *Carman Hensley*, Rachel Mize - *John Wright*, Eric Wiggins - *Ben Barlow*

Others present were: Tom Bonkofsky, Ashley Garris, Sasha Grist, Ken Warden, Dennis Williamson.

**Approval of September 18, 2018 Minutes Meeting:** John Craig motioned to approve the minutes. Doug Kinslow seconded, the motion passed unanimously.

**Executive Committee Report:** Stacy gave board update of meeting held 11/9/18, Approved the definition of “current” to be 6 months to follow the state position of “current.” Approved adding additional assistance barriers, emailed to board members in Oct, it will be put in the plan. Committee recommended supporting the CEO decision to terminating Service Provider Contract at end of term 6/2019. Board voted to approve Committee’s recommendation. Passed

**Disability Committee Report:** Dennis presented information covered in meeting held 11/13/18. Discussed how to strengthen the connection and collaboration between community and workforce partners. Funding and transportation are two of the major hurdles in putting this hard to serve population to work. Operation Winter Warmer: Mercy, Sykes and Core Partners are supplying and delivering scarfs to locations where homeless people tend to be. Rings of partner’s cards will be attached. Contact Elizabeth or Dennis if you would like to assist in the distribution and/or add your business card to inform recipients of the services offered.

**One Stop Brief:** Tom Bonkofsky presented one-stop brief that included AR Job link is being used. Collation events on last page of hand out Business Services Team discussed upgrading or modifying business services training. New software will help put #'s together. Working with DWS Job Fair 12/14/18 for Acme Brick Plant Closure.

**Open Items**

**Infrastructure Cost Sharing Agreement:** Dennis Williamson informed the board that the agreement has been fully signed by all partners. A new one will be started soon by One Stop.

**PY17 Monitoring:** Dennis Williamson reported that last year's monitoring was submitted on 11/15/18.

**New Business:**

**WAEDA Transfer of Funds Request**

WAEDA requested transfer of dislocated worker funds to Adult funds due to the low number of dislocated workers and high number of adult participants with limited funds to service them. This would allow for better utilization of available formula funding for the region. Bruce Sikes made a motion to transfer \$200K from the FY19 Dislocated Workers Funds Account to the FY19 Dislocated Adult Funds. John Craig seconded. Motion Passed.

**2019 WAWDB Meeting Calendar was given out**

**WAWDB 2019 Retreat:** Retreat will be grant funded, to be held be at Wiederkehr's on March 9<sup>th</sup>. Retreat will include 4-6 hours of training in collaboration and info on WIOA.

**Adjourn:** There being no further business, Doug Kinslow made a motion to adjourn the meeting and Debbie Faubus-Kendrick seconded, motion carried, and the meeting was adjourned.

  
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Stacy Muntz, Chair

  
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Date