

**Western Arkansas Workforce Development Board Meeting
Fort Smith Adult Education Center
501 S. 20th St., Fort Smith, AR 72903
Room 204 – 1:00 P.M.
Dec. 12, 2017**

Call to Order: Miles Crawford called the meeting of the Western Arkansas Workforce Development Board to order at 1:00 pm.

Roll Call: The following members were present: Doug Kinslow, Dana Byrum, Nanci Caillouet, John Craig, Miles Crawford, Debbie Faubus-Kendrick, Stephen Herring, Rachel Mize, Stacy Muntz, Cathy Nesbit, Teresa Nichols, Tina Shores, Bruce Sikes, Vickie Spicer, Bill Stucky, Dwayne Young, Ken Warden

The following members were present by proxy: Jay White *proxy Debbie Faubus-Kendrick*, Martha Holt *proxy Carman Hensley*.

Others present were: Tia Pinkston, Olan James, Sharon Bogard, Carl Elder, Jean Generau, and Dennis Williamson.

Approval of September 26, 2017 Minutes Meeting: Dwayne Young motioned to approve the minutes. Bill Stuckey seconded, the motion passed unanimously.

Executive Committee Report: Miles Crawford shared with the board the status of the Workforce Centers certification approvals in Western Arkansas area. Both Fort Smith and Mena One Stop Centers are now certified. The Certification team visited the Mena Center on 10/30,17, met with the director and verified that all requirements had been met. The Certification team approved the certification of the center on the same date.

Sector Strategy Committee: Cathy Nesbit passed out a copy of the Western Arkansas Workforce Region Occupational Sector Strategies Report. The report is based on a 10-year period; 5 years past and 5 years projected. The committee will continue to get updated information and will disseminate it to the Board. Cathy requested additional volunteers to serve on the committee, none were identified from the Board.

Open Items

MOU Progress: Dennis Williamson informed the board that the MOU was completed, and has been signed by all partners.

Key Indicators Important to Each Partner Program: Dennis asked the partners to be prepared identify and present at the next board meeting least 3 key indicators that are necessary to evaluate their mission success in meeting the needs of the region. The purpose of this is so the board can begin to formulate a means of determining accountable success for the region's workforce delivery system.

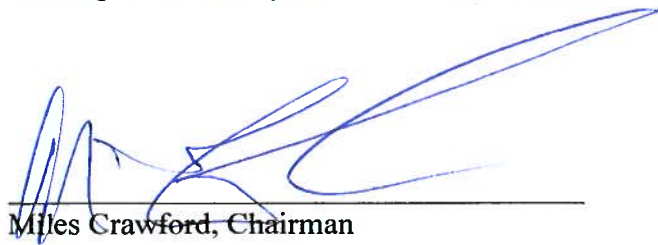
New Business:

IFA Progress: Dennis Williamson reported that he has produced a spreadsheet on shared costs with the partners. It must be completed and in place by January 1, 2018, but meeting this completion date is dependent upon DWS input that may push it into January.

An Assistance Grant has been applied for to support the cost of the One Stop program for the initial year and is estimated at \$80,244.00 for this period. The state should fund the whole amount and funding may be in place by January 1, 2018.

A Pre-Apprentice program is continuing to be developed by ATU Ozark, Crawford and Sebastian County Adult Education, and National Apprenticeship Training Foundation. It will focus on the manufacturing industry. They are working on getting industry on board.

Adjourn: There being no further business, Dwayne Young made a motion to adjourn the meeting and Dana Byrum seconded, motion carried, and the meeting was adjourned.



Miles Crawford, Chairman